



La  Salle
MALTA

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DE LA SALLE COLLEGE SIXTH FORM





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WELCOME TO DE LA SALLE SIXTH FORM

De La Salle Sixth Form is a Roman Catholic Sixth Form College committed to the personal and spiritual growth of all its members based on Christian values, academic excellence and high quality pastoral care. The College is run by the Malta Trust of the Brothers of the Christian Schools (De La Salle Brothers). The International De La Salle Order was founded in France by St John Baptist De La Salle in 1684 and was subsequently established in Malta in 1903.

Staff and students seek to live out the Gospel message of faith, hope and love and we aim to uphold students in their faith by providing support, facilities and services

such as weekly Eucharistic Celebrations, PSD Sessions, Counselling, Assemblies as well as opportunities for voluntary and philanthropic work.

At De La Salle Sixth Form students are inspired to achieve academic excellence and personal success and are actively supported to reach their full academic potential. The Sixth Form is for students who want to do well. It offers many opportunities, not only to pass exams and gain important qualifications but also to be part of an environment in which students can mature and realise their career targets. We strive to provide a stimulating and safe environment to bring out





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the best in all our students.

We also welcome innovation and are unafraid to tackle the challenges of education in this new century. Ours is indeed an exciting school where every

person is valued and provided with the opportunity to excel.

HIGH QUALITY TEACHING AND HIGH ACADEMIC STANDARDS

The College has over 30 academic teaching staff, all of whom are well-qualified graduates and specialists in both their own fields of study and in sixth form work. Collectively they make a highly professional team, committed to helping students realise their full potential and achieve their goals. Staff are friendly and supportive and are interested in students as individuals, so that staff-student relationships in the College are excellent.

We, at De La Salle, believe very much in ongoing staff formation and training. A good number of staff members had the opportunity over the last years to attend courses overseas financed

thanks to a KA1 Erasmus Plus Programme the Sixth Form was involved in. These staff members were trained in: the use of ICT in Education, leadership, how to help students to be leaders and innovators in the classroom, how to be better communicators, the use of the flipped classroom, how to carry out peer training and entrepreneurship in education amongst others.






A hand in a black sleeve points to the handwritten equation $\frac{x}{4} =$ on a whiteboard. The letter 'x' is written above a horizontal line, and the number '4' is written below it. To the left of the fraction is an equals sign. To the right of the fraction is a dashed line.

$$\frac{x}{4} =$$

65

$$3) 14 - \frac{x}{3} =$$



A STIMULATING LEARNING ENVIRONMENT

Students will find life in our Sixth Form both enjoyable and stimulating. The atmosphere is informal – very different from the classroom of earlier years – and a move away from the relatively tight structure of SEC/IGCSE Level studies. Our emphasis on self-motivated learning, individual study, self-assessment and the development of skills gives students new opportunities and helps them take greater responsibility for their own work. These are all qualities – the life skills – that they will find essential for university study and their future career. The Sixth Form Tutors offer guidance and help whenever needed. Students will be

encouraged to work diligently, develop independence, self-confidence and an awareness of others and in return we expect a high level of responsibility and commitment in the Sixth Form Centre, school and community.

It is impossible to follow a sixth form course successfully without a considerable amount of private study both in College and at home. Students will be expected to develop habits of personal organisation, independent study and reading that will be of value to them in the future, whether they progress to higher education or to employment. The atmosphere in College should encourage them to realise their full potential. In all teaching groups the tutor's aim







LIFE AT THE COLLEGE

Maintenance of a friendly and happy atmosphere is considered an invaluable factor in contributing to students' success. An important part of being at Sixth Form is, in fact, meeting new people and making new friends. What makes De La Salle so special is its friendly environment where there is a spirit of social inclusion and where all students feel welcome. Therefore, whether students join us from De La Salle Secondary School or from other schools they are likely to settle in quickly.

School Activities

At De La Salle Sixth Form the meaning of the word 'education' is not merely the transmission of facts. De La Salle educates the whole person

and the educational curriculum at the college includes not only intellectual and skill development but very importantly too, personal, moral and physical development. It is for this reason that students are strongly encouraged to participate in the extra-curricular life of the Sixth Form, including sport, community activities, music and social events. With such a thriving Sixth Form the nature and range of opportunities are varied and wide. The school ethos is strong on creativity, encouraging its students to pursue their talents, talents that come to the front in the school's soirée called 'Lasallian Nights' and in the annual World Night, a celebration of world culture through dance, drama and cuisine.





Extra-curricular Activities

We believe that the individual needs to be an active agent, a critical thinker. It is for this reason that students are encouraged to sample new skills and develop existing ones beyond the classroom by participating in Science Forum and Mini-European Assembly, for example, and even in JAYE. All this helps produce sensible, responsible, caring, thinking, mature young people with the personal skills needed to work effectively in a team. By being encouraged to participate in such events, students are helped to develop the attitudes and skills for enterprise, personal success, lifelong learning and employability.

Students taught to look at the world only from the perspective of their own culture, without having been exposed to other cultures, are very likely to reject or misinterpret all that cannot resemble the narrow categories of their own way of perceiving the world. This is why trips abroad are greatly encouraged by the school. In fact, many of our

students seize the opportunity to travel abroad where they certainly widen their horizons and develop stronger friendships in the process. Places visited in recent years include London, The Lake District, The Alps, Strasbourg, Paris, Frankfurt and Madeira. The school is also actively involved in Erasmus Plus projects.

Student Participation

The school council, elected by the school body, contributes greatly to providing the warm and supportive community found at the college. It makes an important contribution to College life and offers students a number of lively and interesting opportunities, as well as the chance to take on posts of real responsibility. New ideas are always welcome. The old motto 'Work, Rest and Play' is alive and well at our sixth form and the wide range of student-centred initiatives has a great part to play in this.



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PRACTICAL MATTERS

Timetable

The College timetabled day is from 8.00 until 14.25, with two breaks when all students are free at the same time. Some students (depending on subjects chosen) will have some free periods during the week and they are encouraged to make good use of their time. Weekly mass followed by assembly is compulsory for all students. PE and PAL (Personal Awareness Lessons) are an integral part of our curriculum.

Discipline

The College recognises the adult or near-adult status of its students and their need

to advance towards full independence. Emphasis is therefore placed on self-discipline. Students are expected to have a mature attitude to their chosen courses, to co-operate with their tutors and to observe the College requirements of attendance and punctuality. On accepting to attend our Sixth Form, all students sign the code of conduct which consists of the basic norms of behaviour expected of all students in order for them to complete their agreed programme of study. In the rare event that students fail to live up to these requirements the College's formal disciplinary policy will be applied.

Parents

We believe that students derive the maximum benefit from their time in College if teaching staff and parents work together to provide firm support. We hope that students, parents and tutors form a partnership to help students set realistic goals and achieve their best. This partnership should in no way underplay the independence of our students. Parents are invited to the College on two Feedback Assessment Days to meet teaching staff yet are welcome to approach the College at any time to discuss any matter concerning a student's welfare or progress.

Progress Reports and Examinations

Each student's academic performance is regularly assessed throughout their stay at the college and progress reports are sent home throughout the year.

Tests are held regularly and

timetabled examinations are held twice a year.

Pastoral Care

De La Salle College Sixth Form takes the view that all young people, at one time or another, value a helping hand, in sorting out problems or in coming to important decisions. Time spent in this way ranks highly amongst the college's priorities. Members of the school administration, guidance teacher and school counsellor are regularly available.

However, it is simply not possible, for members of the Administration, guidance teacher or counsellor, despite their willingness, to maintain regular contact with all 300 or so students. For this reason, a mentoring system, which is a familiar way of directing attention to the needs of each young student, is in place.

Every full-time member of the Sixth Form teaching staff, wearing a 'mentoring' hat will be assuming responsibility for a small



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group of students (both uppers and lowers) as they make their way through college. The mentor is the lynchpin in the school's system of pastoral care and his/her roles are: (i) to strengthen and enhance the relationship between the administration and staff and students (ii) to guide students and help them with any difficulties they may encounter during their two-year course at De La Salle Sixth Form (iii) to act as a point of reference (in addition to the subject teacher) for each student under his/her responsibility (iv) to maintain general monitoring of students regarding non-academic subject issues and (v) to provide an adequate medium for each

student's holistic education, NOT by replacing and/or taking over the administration's or class teachers' roles and duties, but by furnishing each student with personalised attention, encouraging them when necessary, to seek specialist advice (priest, counsellor, psychologist) that they may require and which the mentor himself/herself cannot provide.

For their part, students may come to look upon their mentor as the first point of reference whether the matter is administrative or personal.



THE SPIRITUAL LIFE AT THE COLLEGE

In addition to training our students academically, our most crucial assignment is to train young leaders who are strong in character and virtue. Staff and students seek to live out the gospel message of faith, hope and love which we uphold by providing the opportunity for all students, on a weekly

basis, to gather for Mass which offers them an opportunity for personal reflection and prayer.

We encourage our young people to acknowledge and recognise God's presence in themselves and in others so that their lives and the lives of those around them may be enriched.



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APPLICATIONS 2022

The information in this prospectus is valid at the time of publication but may be subject to modification.

De La Salle College is not responsible for any error or subsequent (mis)interpretation.

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SUBJECTS OFFERED AT DE LA SALLE SIXTH FORM

Most subjects offered in the Sixth Form require a strong background in the subjects taken at Advanced and Intermediate levels. Some other subjects require a specific background. For example, it would be quite difficult to study Environmental Science at Intermediate level without some background in Chemistry or Biology. It is therefore suggested that applicants ask for advice or guidance before making a specific choice of subjects.

Furthermore, the bulk of teaching, background reading and assignments is done through English. As such the importance of fluency in this medium cannot be overestimated.

Subjects offered are:

ACCOUNTING***

APPLIED MATHS*

ART**

BIOLOGY***

CHEMISTRY***

COMPUTING**

ECONOMICS***

ENGINEERING DRAWING AND
GRAPHICAL COMMUNICATION*

ENGLISH***

ENVIRONMENTAL SCIENCE*

FRENCH***

GERMAN*

HISTORY*

INFORMATION TECHNOLOGY*

ITALIAN***

MALTESE***

MARKETING***

PHILOSOPHY***

PHYSICS***

PHYSICAL EDUCATION*

PSYCHOLOGY*

PURE MATHS***

RELIGIOUS KNOWLEDGE*

SOCIOLOGY***

SYSTEMS OF KNOWLEDGE****

* Subjects offered at Intermediate level only

** Subjects offered at Advanced level only

*** Subjects offered at both Advanced and at Intermediate level

**** Systems of Knowledge is a compulsory Intermediate level subject

N.B. Courses are offered provided that there are a sufficient number of applicants.

SIXTH FORM SUBJECT SCHEMES

De La Salle Sixth Form is offering the following subject groups:

GROUP 1	English, French, German, Italian, Maltese.
GROUP 2	Accounting, Economics, History, Marketing, Philosophy, Psychology, Religious Knowledge, Sociology.
GROUP 3	Applied Mathematics, Biology, Computing, Chemistry, Environmental Science, Physics, Pure Mathematics.
GROUP 4	Art, Engineering Drawing and Graphical Communication, Information Technology, Physical Education.

Applicants are required to choose their subjects as follows so as to satisfy The University of Malta Regulations:

One subject from Group 1

One subject from Group 2

One subject from Group 3

Two other subjects from any of the four groups

Two of the subjects must be at Advanced level and the other three at Intermediate level.

Systems of Knowledge is compulsory.

De La Salle Sixth Form has organised the subjects it offers in the form of a table, reproduced below. Applicants are to choose **ONE SUBJECT FROM EACH COLUMN OF THE TABLE**. The number in brackets indicates the subject groups as specified above.

ADVANCED LEVEL

ACCOUNTING (2)
ART (4)
BIOLOGY (3)
CHEMISTRY (3)
ENGLISH (1)
FRENCH (1)
MALTESE (1)
PHILOSOPHY (2)
PHYSICS (3)
PURE MATHS (3)

BIOLOGY (3)
CHEMISTRY (3)
COMPUTING (3)
ECONOMICS (2)
ENGLISH (1)
ITALIAN (1)
MARKETING (2)
PHYSICS (3)
PURE MATHS (3)
SOCIOLOGY (2)

INTERMEDIATE LEVEL

BIOLOGY (3)
CHEMISTRY (3)
ECONOMICS (2)
ENGLISH (1)
FRENCH (1)
HISTORY (2)
MALTESE (1)
PHILOSOPHY (2)
PHYSICS (3)
PSYCHOLOGY (2)
PURE MATHS (3)
REL. KNOWLEDGE (2)

ACCOUNTING (2)
ENG.DR. & GRAPH.COM (4)
ENGLISH (1)
ENV. SCIENCE (3)
INF. TECHNOLOGY (4)
MALTESE (1)
PHYSICAL EDUCATION (4)
PHYSICS (3)
PSYCHOLOGY (2)
PURE MATHS (3)
REL. KNOWLEDGE (2)

APPLIED MATHS (3)
ENGLISH (1)
GERMAN (1)
ITALIAN (1)
MARKETING (2)
PHILOSOPHY (2)
PHYSICS (3)
PSYCHOLOGY (2)
SOCIOLOGY (2)

The University of Malta Special Course Entry Requirements for 2024 must be borne in mind when choosing a particular combination of subjects. It is advisable to check the University of Malta website.

Some restrictions apply:

Accounting, Economics and Marketing: not more than 2 can be taken.

Environmental Science cannot be taken with Biology, Chemistry or Physics.

Computing cannot be taken with Information Technology.



SELECTION FOR ENTRY INTO DE LA SALLE COLLEGE SIXTH FORM

- 1 To apply for admission to the Sixth Form at De La Salle College applicants are required to have obtained **a SEC/IGCSE* pass in a minimum of ANY six subjects.** ECDL and a result in a discipline which is not examinable at SEC/IGCSE (refer to pp. 34-35) will **not** be considered as one of these six passes.
- 2 Students who attended De La Salle College or Stella Maris College in the scholastic year 2021/2022, sons/daughters of De La Salle and Stella Maris employees and relatives of the Brothers of the Christian Schools (i.e. their nephews/nieces and the children/grandchildren of the latter) will automatically gain entry into De La Salle Sixth Form if they satisfy the conditions set under the Automatic Qualification System as specified in Section E, pp. 37-39. Priority is given to applicants who qualify under the Automatic Qualification System.

***Please note:**

- **SEAC results are not accepted**
- **We will only accept IGCSE Pearson Edexcel results from the November 2021 and May/June 2022 sessions. We will accept all IGCSE Cambridge results except for the May/June 2020 ones.**



SUBJECT CHOICE REQUIREMENTS AND ALLOCATION OF POINTS

In order to apply for subjects at Advanced and at Intermediate level applicants need to have a SEC/IGCSE pass in them except for **Economics, History, Marketing, Philosophy, Physical Education, Psychology, Religion and Sociology**. Applicants will be allowed to choose **English** at Advanced level **only** if they have a SEC/IGCSE pass in English Language **and** a SEC/IGCSE pass in **English Literature**. Applicants will be allowed to choose **Engineering Drawing and Graphical Communication** only if they have a SEC pass in Graphical Communication.

For selection purposes, points are assigned depending on the SEC/IGCSE results as described below.

- 1 The bulk of the points are awarded to each applicant according to the the SEC/IGCSE grades in the subjects chosen at Advanced and Intermediate level. No points will be assigned if an applicant chooses to study a subject which is offered at SEC/IGCSE but does not have a SEC/IGCSE pass in that subject.

Allocation of points is as follows:

SEC

GRADE	POINTS	
	A'L	I'L
1	30	10
2	24	8
3	18	6
4	10	4
5	5	2

IGCSE

GRADE	POINTS	
	A'L	I'L
A*/8/9	30	10
A/7	24	8
B/6	18	6
5	10	4
C/4	5	2

- 2 The SEC/IGCSE grades of the **best nine** subjects (irrespective of what is already awarded in Section D 1 on p. 30, are then taken into consideration. ECDL and one result (at MQF/EQF Level 3 or higher) in a discipline (such as Music etc.) not examinable at SEC will also be considered. Please see p. 34-35. Points are awarded as follows:

SEC

GRADE	POINTS
1	5
2	4
3	3
4	2
5	1

IGCSE

GRADE	POINTS
A*/8/9	5
A/7	4
B/6	3
5	2
C/4	1

If applicants have obtained passes in fewer than nine subjects, they will be awarded points on the subjects they have obtained passes in.

3 Points allocation for particular subjects:

Marketing, Philosophy, Psychology and Sociology: allocation of points in these subjects will be worked out on the average of the best four results in subjects not chosen at Advanced or Intermediate level and to which no points have been assigned. ECDL and one result (at MQF/EQF Level 3 or higher) in a discipline (such as Music etc.) not examinable at SEC level will also be considered. Please see pp. 34-35. If more than one of these subjects are chosen, the same average will be applied. Should an average end in a .25 or .5, it will be rounded down whilst if it ends in a .75, it will be rounded up. For instance, if the average is 2.25 or 2.5, this will be considered as a grade 2, whilst if it is 2.75, it will be considered as a grade 3.

Economics and History: although applicants will be allowed to apply for one or both of these subjects without a SEC/IGCSE pass in them, no points will be assigned if applicants do not have a SEC/IGCSE pass in them. If applicants have a SEC/IGCSE pass, points will be awarded on the basis of the grade obtained and an extra five points will be awarded per subject chosen. If applicants do not have a SEC/IGCSE pass in these subjects, they will be assigned five points per subject chosen.

Physical Education and Religion: although applicants will be allowed to choose these subjects without having a SEC pass in them, no points will be awarded in such a case.

Environmental Science: points are allocated to the highest SEC/IGCSE grade obtained in any of the following subjects: Physics, Chemistry, Biology or the IGCSE grade in Human Biology.

Information Technology: points will be awarded on the basis of either the grade obtained in Computer Studies or in Information Technology at SEC (VET)/IGCSE or on the basis of a pass in ECDL. Please see p. 34 regarding points allocation where ECDL is concerned. If an applicant is in possession of

more than one of the above qualifications, the highest grade will be taken into consideration

Computing: points will be awarded on the basis of the SEC/IGCSE grade obtained in Computer Studies.

Engineering Drawing and Graphical Communication: points will be awarded on the basis of the SEC grade obtained in Graphical Communication.

Accounting: points will be awarded only if applicants have a SEC/ IGCSE pass in it. Applicants who have a pass in Business Studies will not be awarded any points if they opt for Accounting. Applicants who have an IGCSE result in Accounting and opt for Accounting at Advanced level must be in possession of a minimum of grade B/6 in the subject.

English: points will be based on the SEC/IGCSE grade applicants obtained in English Language. However, applicants may only choose English at Advanced level if they have a SEC/IGCSE pass in both English Language and English Literature .

Foreign Language: If applicants choose a foreign language (Italian and/ or French) at Advanced level they will be awarded an extra five points per language chosen. If applicants choose a foreign language (any of the following: French, German, Italian) at Intermediate level they will be awarded an extra five points per language chosen.

Passes at Advanced or Intermediate level: applicants in possession of a pass at Advanced or at Intermediate level in any subject will be granted the points equivalent to a Grade 1 at SEC. Should this be the case, the applicant will not be awarded points for a SEC/IGCSE pass in the same subject.

4 Points allocation for non-SEC/IGCSE results:

- an **ECDL** result will be considered as one of the best nine subjects referred to in Section D 2, p. 31. Applicants in possession of the ECDL Core certificate (Modules 1-7) will be awarded points equivalent to a Grade 3 at SEC, whilst those in possession of the ECDL Advanced certificate (4 modules) will be awarded points equivalent to a Grade 1. A scanned copy of the original certificate or result must be uploaded during the application process
- the College accepts results in the '**Progressive Sports Specific**' programme run by the National Sports School. The grades obtained are equivalent to the grades obtained in SEC exams and points allocated as explained in Section D 2, p.31
- **Results in other disciplines (Music, Dance, etc.):** the College accepts **ONE** result (at MQF/EQF Level 3 or higher) in any discipline which is not examinable at SEC/IGCSE. For these qualifications please note the following:

Applicants who want their result in one discipline to be accepted and processed by the college, are to:

- a. upload a scanned copy of the certificate (of the highest grade) obtained for the particular discipline. If the certificate indicates the MQF/EQF level (3 or higher) there is no need to upload any other documents
- b. upload an indication of the MQF/EQF level of the qualification if the certificate does not indicate any MQF/EQF level and the following instructions are to be followed. Applicants should:

- i. click on this link which directs them to the register of qualifications found on the MFHEA website: <http://qualifications.ncfhe.gov.mt/#/dashboard>
- ii. click on Qualifications and Awards
- iii. click on Provider or Awarding Body
- iv. choose the Provider/Awarding Body from the dropdown menu and click search
- v. find the qualification they have
- vi. check if the qualification they have is MQF/EQF level 3 or higher and if so,
- vii. click on the qualification
- viii. take a clear screen shot of the qualification that clearly shows the MQF/EQF level 3 or higher and upload this.

If none of the above are possible, apply for a recognition statement from MQRIC by clicking on the following link (this will take some time to be processed so applicants need to register well in advance of application dates): <https://mfhea.mt/academic-qualifications>

Please note that if the qualification equivalence is not clear or not uploaded, the College will not accept the result of the qualification concerned. Results rated at MQF/EQF level 3 will be awarded points equivalent to a Grade 3 at SEC. Results rated at MQF/EQF level 4 or higher will be awarded points equivalent to a Grade 1 at SEC.

- 5** Applicants who have a **sibling** studying at De La Salle College in 2022/2023 will be awarded four points. Their sibling's 2022 half-yearly or annual exams result sheet must be uploaded during the application process.
- 6** Applicants from De La Salle who were school prefects in 2021/2022 will be awarded two points. Applicants from Stella Maris who were members of the student council in 2021/2022 will be awarded two points.

- 7 Four points will also be awarded to applicants whose sibling qualifies for entry into De La Salle College Sixth Form. However, should the applicants qualify for entry as a result of the extra four points, they will only be accepted if place is still available.
- 8 If more than one applicant obtain the same number of points for entry into a particular course, and not all can be accepted, preference will be given in the following order to:
- a. former De La Salle/Stella Maris students, sons/daughters of De La Salle/Stella Maris employees and relatives (i.e. nephews/nieces and the children/grandchildren of the latter) of the Brothers of the Christian Schools
 - b. applicants who obtained the highest points according to the grades in the subjects chosen at Advanced level, points being allocated as described in Section D 1, pp. 30-31
 - c. applicants who obtained the highest points according to the grades in the subjects chosen at Intermediate level, points being allocated as described in Section D 1, pp. 30-31
 - d. applicants who have the highest number of passes. ECDL and a result in a discipline which is not examinable at SEC/IGCSE (refer to pp. 34-35) will also be considered.

Lots will be drawn if more than one applicant equally satisfy (a) – (d) above.



THE AUTOMATIC QUALIFICATION SYSTEM

The Automatic Qualification System applies only to students who attended De La Salle College or Stella Maris College in the scholastic year 2021/2022, sons/daughters of De La Salle and Stella Maris employees and relatives of the Brothers of the Christian Schools (the De La Salle Brothers).

- 1 Students who attended De La Salle College or Stella Maris College in the scholastic year 2021/2022, sons/daughters of De La Salle and Stella Maris employees (who have been employed at De La Salle or Stella Maris College at least since September 2021), and relatives (i.e. nephews/nieces and the children/grandchildren of the latter) of the Brothers of the Christian Schools will automatically qualify for entry if:
 - i. they obtain a minimum of 88 points
and
 - ii. in the subjects chosen at Advanced level they obtained an average of 2.5 or better (meaning the following combination of grades at SEC or equivalent at IGCSE: 1&1, 1&2, 1&3, 2&2, 2&3, 1&4)
and
 - iii. in the subjects chosen at Intermediate level, they obtained an average of grade 3 or better at SEC or equivalent at IGCSE.

Please note that:

- the four points mentioned in Section D 5, pp. 35 will not be awarded to those candidates who qualify under the Automatic Qualification System. The minimum of 88 points needed to qualify under the Automatic Qualification System must be obtained solely on the basis of examination results. ECDL and a result in a discipline not examinable at SEC level will also be considered. The two points referred to in Section D 6, p.35, if applicable, may contribute to the 88 points.
- applicants may register for a second preference. However, the first preference should be their favourite subject combination.
- if the number of applicants who qualify under the Automatic Qualification System is more than the number of places available for particular subjects, and not all can be accepted, preference will be given in the following order to:
 - i. applicants who obtained the highest points according to their grades in the subjects chosen at Advanced level, points being allocated as described in Section D 1, pp. 30-31
 - ii. applicants who obtained the highest points according to their grades in the subjects chosen at Advanced and Intermediate level, points being allocated as described in Section D 1, pp. 30-31
 - iii. applicants who have the highest number of results. ECDL and a result in a discipline which is not examinable at SEC/IGCSE (refer to p. 34) may also be considered

lots will be drawn if more than one applicant equally satisfy (i) – (iii) above.

- if former De La Salle/Stella Maris students, sons/daughters of De La Salle and Stella Maris employees and relatives of the Brothers of the Christian Schools fail to satisfy the Automatic Qualification System conditions, their application will be processed in the same way as that of any other applicant. In this case, should the applicant have a sibling attending De La Salle College in 2022/2023 they will be awarded the four points as specified in Section D 5, p. 35.

THE APPLICATION PROCESS AND DATES OF APPLICATION

- 1 Applicants are to fill in an online application form. This application form together with payment is to be accessed and submitted via the following: www.lasallemalta.edu.mt or accessed through our Facebook page: De La Salle Sixth Form.

Application forms must be filled in and submitted by all applicants (including those who fall under the Automatic Qualification System) between **00:00 of the 25th August and 12:00 (noon) of the 29th August**.

2 SECOND PREFERENCE

To better their chances of entry and to keep their options open where choice of subjects is concerned, **all** applicants have, at an additional cost, the option of registering for a second choice of subjects by clicking on and filling in the 'Second Preference' field in the application form. **Please note that if applicants are applying for the second option, and they qualify for both preferences, only the first preference (which should be their favourite subject combination) will be considered.**

3 HELP OFFERED

On the **25th and 26th August**, members of staff will be able to answer, over the phone or in one-to-one online sessions, any queries applicants may have. To book an appointment slot for one-to-one online sessions, applicants are to send an email to **headsixthform@delasalle.edu.mt** between the **22nd and 23rd August** and they will then receive an appointment for this meeting. Alternatively, they may call on 21806407, 23974267/8, 99655110 or 79257120 on the 25th, 26th and 29th August till 11:00 am or else send queries via email to headsixthform@delasalle.edu.mt or to riann.muscat@delasalle.edu.mt

4 REGISTRATION FEES

A registration fee of €25.00 is required for each application and an extra €5.00 (therefore €30 in total) is to be paid if the second option is filled in too. At the time of application, payment must be effected online as indicated in the application form itself.

5 DOCUMENTS THAT NEED TO BE UPLOADED

- i. scan/photo of applicant's identity card
- ii. scan of the SEC/IGCSE result/s
- iii. scan of the School Leaving Certificate (just the page indicating school attended and year of completion)
- iv. scan of the ECDL certificate/result where applicable
- v. for a discipline not examinable at SEC/IGCSE level (e.g. Music, Dance, etc.) a scanned copy of the certificate obtained for the particular discipline. If the certificate indicates the MQF/EQF level (3 or higher) there is no need to upload any other documents. If the certificate does not indicate the MQF/EQF level, a scanned

- copy of the certificate **AS WELL AS** a document that indicates the MQF/EQF level of the qualification. Refer to pp. 34-35.
- vi. scan of sibling's half-yearly or annual examination result sheet where applicable – see Section D 5, p. 35.
 - vii. scan of the ID card of the parent who is employed at De La Salle College or at Stella Maris College where applicable – see Section E 1, p. 37
 - viii. relatives of the Brothers of the Christian Schools must also upload a scan of their parents' ID cards as well as an official note signed by the Brother they are related to and countersigned by the Brother-in-charge - see Section E 1, p. 37.

6 Official Revision of Papers will be accepted yet if classes are full prior to the issuing of such results, a place cannot be guaranteed.

7 Late applications **will not** be considered.

8 Resit exam results **will not** be considered.

9 For an application to be valid, payment has to be effected. It is not the responsibility of the college to ensure that the application is valid.

HUMANITARIAN CASES

The college offers a limited number of places for those who apply on **humanitarian grounds** namely:

- i. applicants with a disability
- ii. applicants suffering from serious chronic health conditions
- iii. applicants living in challenging social circumstances

Under some circumstances students may have a right to an LSE.

Applicants are to send an email to headsixthform@delasalle.edu.mt between the **16th and 27th of June 2022** till 09:00am and a 'Humanitarian Grounds' application form will be sent to them.

The deadline for submission of such application is the **28th of June 2022 at 20:00**.

Applications submitted after the deadline will not be considered.

On application, applicants are to provide relevant documentation certified by relevant professionals to substantiate any such request on humanitarian grounds.

Please note that such applicants still need to apply online once applications open on the the 25th August 2022.

A Selection Board will consider each case to ensure that, among other things, the student concerned will be in a position to successfully pursue Sixth Form Studies. The decision of the board is final.

MAINTENANCE GRANT

Students who are accepted into De La Salle Sixth Form will receive a maintenance grant on condition that they:

- are Maltese citizens, or have at least one parent who is a Maltese citizen
- have resided in Malta for a period of not less than five years from the date of commencement of the relative course of studies
- have completed their term of compulsory education and
- attend their course regularly and make satisfactory progress.

Please note that if students do not attend school regularly and/or if the school administration feels that their work is unsatisfactory they will forfeit the right to receive the maintenance grant until matters are rectified.

There will be a deduction from the grant whenever students are absent and do not present a medical certificate to justify their absence. It is the policy of the college that a medical certificate is required if students are absent for **more than one day**. If students are absent for one day, a note from a guardian/parent explaining their absence is accepted unless communicated otherwise by the sixth form administration. However, there

will still be a deduction from the maintenance grant if a medical certificate is not presented. There will also be a deduction in the students' grant if they miss a lesson/s without prior permission from the school administration.

DONATIONS

Students attending De La Salle College Sixth Form are not charged any tuition fees.

However, they will be asked for a voluntary donation to cover part of the College's expenses (including maintenance, purchase of and wear and tear of equipment, furniture, water and electricity bills to mention but just a few).

CONTRIBUTIONS BY STUDENTS

To cover inevitable operational costs the following **one-time** contributions have to be made:

- students are required to contribute €10.00 for the publication of the sixth form cultural magazine which is printed three times a year
- students taking Biology, Chemistry and Physics at Advanced level are required to contribute the sum of €25.00 per subject
- students taking Computing at Advanced level are required to contribute the sum of €70.00
- students taking Computing

or Information Technology at Intermediate level are required to contribute the sum of €50.00.

ASSESSMENT AND PROMOTION

Students are assessed throughout the year and reports are sent home after tests as well as after the Half-Yearly and Annual Examinations. Assessment Feedback Days are held twice a year.

Promotion to Second Year is not automatic.

Students will be promoted if in the Annual examination they satisfy the conditions in A and B below:

A

- (i) They obtain 45% or higher in both subjects at Advanced level.
- Or*
- (ii) They obtain between 40% and 45% in one of the subjects

at Advanced level but have an average of 55% or higher in the two subjects studied at this level.

And

B

- (i) They obtain 40% or higher in each of the four subjects at Intermediate level.

Or

- (ii) They obtain 40% or higher in three of the four subjects at Intermediate level, but have an average mark of 50% or higher in the four subjects studied at this level.

If a student is absent for an annual examination, the assigned mark will be zero.

Resits

(a) Those students who do not satisfy the conditions in A(i) or A(ii) will have to sit for a resit exam in the subject/s in which they obtained less than 45%.

(b) Those students who do not satisfy the conditions in B(i) or B(ii) will have to sit for a resit exam in the subject/s in which they obtained less than 40%.

(c) Those students who are absent for the Annual examination in any subject/s studied at Advanced or Intermediate level held in June, and do not satisfy the conditions for promotion in A and B on p.49, will have to sit for a resit exam in the subject/s.

Those students who do not satisfy the conditions for promotion in A and B are advised to reapply for First Year Sixth Form when applications open just in case they fail to satisfy the conditions for promotion after the resit sessions. Should students satisfy these conditions

the application registration fee will be refunded.

Conditions for Promotion after Resit

1. A resit mark in a subject/s will replace the Annual examination mark in the particular subject/s unless the student is absent for the resit examination or obtains a lower mark than that obtained in the Annual examination.
2. Students who are required to sit for any exam in August will be promoted if they satisfy the promotion policies specified in A and B.
3. Students who fail to satisfy the previous requirements will not be promoted to Second Year.

REPEATING FIRST YEAR

Students who are not promoted to Second Year will be allowed to repeat First Year at De La Salle Sixth Form if they qualify for entry into Sixth Form after applying for entry when applications open in August.

Students may only repeat First Year once. If, after having repeated First Year, a student fails once again to be promoted to Second Year, they will not be allowed to repeat or reapply for First Year.



CHANGE OF SUBJECTS

Students will be given the chance to change subjects up to the end of the first term of their First Year.

In such cases their points for entry will be recalculated and they will only be allowed to change subjects if they qualified for entry with these points and there is space available.

CODE OF CONDUCT

Sixth Form is a bridge between secondary school and the adult world of Higher Education and work. Hence, students are expected to respond as young independent adults to every situation by shouldering increasing responsibility for the organisation of their own study and by exercising considerable self-discipline.

Bearing in mind that the level of success during the two years at De La Salle Sixth Form will, to a greater or lesser extent, affect students' future, it is of paramount importance that they make the utmost of their experience at the college. Apart from the intrinsic value of their academic work, they stand to gain considerably,

in terms of maturity and personal experience, from the social life of the Sixth Form.

De La Salle Sixth Formers are expected to respect the following rules during the two years they spend at the college and action will be taken against those who fail to abide by them:

- students should treat Staff and other students with respect, consideration and courtesy
- students should act responsibly at all times, including when on school trips or on school buses
- students are expected to attend all lessons and activities on the timetable.

These include Personal Awareness, general Physical Education lessons, the weekly Eucharist (during which they are expected to participate actively) and Assembly. Punctuality is a must. Should students be absent due to illness, the parent/guardian must inform administration by 08:30 that same day. Should a student be unable to attend on a particular day or miss a particular lecture, the administration/teachers must be informed by the student's guardian. Ideally this should be done in writing and the reason for absence clearly stated. On rare occasions and due to exigencies of certain extra-curricular activities, permission to miss out on lectures must be obtained in writing well in advance

- students who sit for I/A level exams at the end of first year will be obliged to sit for their Annual Examinations in the subject/s at the end of 1st year.
- any commitment to extracurricular activities must be honoured

- during school hours students are not to leave the school premises without permission from the administration
- students are not to bring into the school premises or be in possession of or make use of tobacco products, alcohol or objectionable literature (even during events organized by the Student Council on school premises). Smoking before, during and after school hours in close proximity to the school premises is prohibited and on no account are students to enter bars in the area between 7:15 and 15:00
- students are not to make use of or have in their possession any illegal drugs. The school has a very stringent policy on drugs which will be rigorously applied if a problem arises
- no food (such as sandwiches, cheesecakes and other oily food) and drink (such as juices, iced teas, soft drinks, coffee) are to be consumed on the first and second floors. This is to ensure the cleanliness of classrooms at all times. Chewing gum

in the classrooms is strictly forbidden

- students are discouraged from bringing valuable items (e.g. expensive watches, cell phones, computer games, music equipment) to school or on excursions organised by the school. The school will not be held responsible should such or other items be damaged or go missing
- should students choose to bring their cell phone to school, they must ensure that it is switched off during lessons, assemblies and activities and see that it is not an inconvenience to others. Cell phones may be confiscated if this rule is not abided by. The school will not be held responsible should confiscated phones be damaged or go missing
- students may not post any videos or photos related to the school on the Internet without the approval of the Administration. Failure to do this may result in immediate expulsion
- students should not

exert physical, verbal or psychological pressure (or any other form of harassment) on fellow students, teachers or support staff. Students should inform the administration, the school counsellor, their mentor, a teacher they trust or their parents if they or someone else is being harassed or bullied. In 'Good Behaviour and Discipline Policy for Schools' - Ministry of Education 2002, it is specifically claimed that "All forms of verbal and physical behaviour that is meant to hurt, intimidate or jeopardise the integrity and the dignity of a person, such as name-calling, ridiculing, taunting, threatening and the use of physical violence are all forms of bullying. Bullying of any kind is strictly forbidden in school"

- students must use private study time wisely
- students must not run around in corridors and be of inconvenience to others at any time

- some rooms, like Science Laboratories and Technology Rooms, and some activities such as Physical Education, games, field-work, art work and school excursions have particular safety hazards and other requirements and, therefore, additional rules apply. These will be provided and explained to students in due course
- students must keep the social and work areas tidy at all times
- students must set a good example of dress and appearance by adhering to the following dress code:
 - or short and must not have low-cut necklines
 - vi. vulgar logos on any apparel, sleeveless tops, low-waisted jeans/trousers/shorts, flip-flops or beach shoes are strictly prohibited
 - vii. shorts and bermudas must be below the knee
 - viii. any skirts must not be above the knee
 - ix. leggings and cycling pants are not allowed
 - x. no ripped jeans are permitted
 - xi. beanies/caps/hats will only be allowed at the discretion of the school administration.
- The school administration reserves the right to send students home if they are dressed inappropriately.

Dress Code

- i. hair should be clean and neat
- ii. extreme styles and/or tinting of hair are not permitted
- iii. visible body piercing will not be tolerated
- iv. tattoos must not be visible at any time
- v. tops must not be see-through, revealing, cropped

Please note that all regulations apply when students are on school trips or on any occasion when students are representing the school.

USE OF ELECTRONIC DEVICES

For the sake of this code of conduct, electronic device refers solely to laptops and tablets.

1. Electronic devices may be used in the classroom only at the discretion of or when instructed by the teacher solely for note-taking or to view content related to the lesson. At all other times, they should be turned off. Any student who does not abide by the above will no longer be allowed to use such an electronic device during any lessons.
2. Mobiles must remain turned off throughout lessons and left in school bags unless teachers instruct students to specifically make use of them.
3. Video or sound recordings of students and staff and anything related to the school are strictly forbidden. Non-compliance will lead to an immediate temporary or permanent exclusion from school. Further action (including legal action) may be taken against the student concerned.
4. Students must ensure that their laptops and tablets are fully charged if they plan to make use of them during lessons. Students are not to charge these devices and/or mobiles during lessons.
5. Should students decide to charge their devices at school, they must take all the necessary precautions when charging them. Two-pin plugs and extension leads are not to be used.
6. The school accepts no responsibility for the loss or damage of any electronic devices brought onto the school premises.

These rules are a good guide to living in a happy, peaceful community both within and outside the school.

The school's rules are simple and clear, so that students know the standards that are expected of them.

The school believes that students are happier in a secure environment where they understand how they are expected to work and behave.

This Code of Conduct has respect for the individual as its base and aims to promote understanding and respect for others.

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